

ODISHA STATE WAREHOUSING CORPORATION

PLOT NO.02 CUTTACK ROAD BHUBANESWAR-751006



No. 3361 /OSWC
Admn./Misc./508/2025

Date. 12.08.2026

NOTICE

It is for information of all concerned that the following candidates have been provisionally shortlisted for verification of documents to determine their eligibility for recruitment to the post of **Warehouse Assistant** (Group-D) in Odisha State Warehousing Corporation in pursuance of Advertisement No.2096/OSWC dated 13.05.2026. The Document Verification is scheduled to be held on **29.08.2026 (Saturday)** at **10.30 AM** in the Conference Hall, Corporate Office, Odisha State Warehousing Corporation, Plot No. 02, Cuttack Road, Bhubaneswar-751006 as detailed below.

Roll Number of Provisionally shortlisted candidates for Document Verification
1110000067,1110000070,1110000100,1210000002,1210000049,1210000055, 1210000070,1210000071,1210000117,1210000184,1210000192,1210000197, 1210000422,1210000466,1210000475,1210000483,1210000497,1210000519, 1210000578,1210000579,1210000632,1210000641,1210000713,1210000727, 1210000765,1210000774,1210000924,1210000957,1210000963,1210001012, 1210001018,1310000001,1310000012,1310000018,1310000050,1310000122, 1310000236,1310000298,1310000337,1310000391,1410000001,1410000018, 1410000033,1410000044,1410000214,1410000305

NB:

1. The candidates are advised to report at the Corporate Office of OSWC 30 minutes before the commencement of Document Verification.
2. The list of candidates shortlisted for Document Verification is purely provisional and the candidature is liable for rejection in the event of inadequacy/deficiency found at any stage before or after the verification of original certificates/documents. Inclusion of any name in the list however does not confer any right to appointment unless and until specific appointment order is issued by the Appointing Authority.
3. Candidates are shortlisted for Document Verification in the ratio of 1:2 against vacancies where the number of vacant posts is two or more, and in the ratio of 1:3 where the number of vacant posts is less than two.
4. All eligibility criteria and terms and conditions for determining a candidate's eligibility will be in accordance with the advertisement notice published by OSWC. This includes Advertisement No.2096/OSWC dated 13.05.2026 and Addendum No. 2206/OSWC dated 20.05.2026. In case any of the listed candidates is found not fulfilling any of the eligibility criteria at any stage, then his/her candidature/selection will be cancelled without giving any reason. The decision of the Competent Authority, OSWC, in this regard shall be final.

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12/08/26

5. Candidates called for Document Verification are required to appear on the scheduled date, time and venue. In case any candidate remains absent from the Document Verification without giving prior intimation or correspondence regarding the same, and the reason for such absence is found to be not genuine or satisfactory, his/her candidature shall be liable for rejection. The candidates shall send their intimation for absence for Document Verification (if any) in the E-mail ID recruitment.oswc@odisha.gov.in.
6. Please visit the Official website, i.e., www.oswc.in , for detailed information about important notices related to Document Verification and further process of recruitment.
7. Candidates are requested to bring the original documents with them, along with one additional set of self-attested photocopies as per **Annexure-A**.

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Managing Director

LIST OF ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF DOCUMENT VERIFICATION

The Certificates shall be produced in original along with self-attested Photo copies of the same along with the hard copy of the application form during certificate verification. The original documents to be submitted during certificate verification must tally with the documents uploaded by the candidate. The candidates claiming reservation/age relaxation under SC/ST/SEBC category & under PwD/Ex-Servicemen category must submit the valid caste certificate and other required certificates issued by the Competent Authority to get reservation/ age relaxation in the respective category.

1. Conduct/Character certificate (02 Nos.) issued by Gazetted Officers (Fresh)-
(Format enclosed).
2. Declaration regarding any criminal antecedent (Format Enclosed).
3. Hard copy of online Application Form.
4. Two recent passport size photographs (unsigned & unattested) which has been uploaded in the online application form.
5. Proof of Identity i.e. PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Aadhaar card
6. HSC/10th or equivalent pass certificate in support of declaration of age issued by the concerned Board/Councils and Mark sheet.
7. Intermediate/+2/Higher Secondary examination equivalent pass Certificate and mark sheet issued by the concerned Board/Council.
8. Degree/Graduation pass certificate and mark sheet issued by the recognized University/Institution.
9. Master Degree /Post Graduation pass certificate and mark sheet issued by recognized University/Institution.
10. BCA/PGDCA/ DCA from Universities or AICTE recognized Institutions/NIELIT 'O' Level and above/Odisha State Certificate in Information Technology (OS-CIT) Course of Odisha Knowledge Corporation Ltd. with certificate & Mark sheet.
11. No Objection Certificate issued by the Competent Authority/ Head of Office in case of Employees of Government/Autonomous Bodies/State PSUs etc.
12. Caste certificate by birth in support of claim as SC/ ST/ SEBC wherever applicable.
13. Residence certificate issued by Competent Authority within last one year.
14. Candidates have to submit certificate of passing HSC Examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing a language test in

Odia in final examination of class-VII issued by Principal/ Head Master or any Educational Institution duly recognized by Govt. of Odisha/ Central Govt. or other Competent Authority.

15. Discharge certificate, identity card and PPO issued by the Commanding officer/Appropriate Authority indicating therein the date of entry, date of discharge and period of service rendered in defence forces.
16. Disability certificate indicating percentage of disability i.e. 40% or more issued recently by the concerned Medical Board wherever applicable.

Note:

- i. Candidates claiming to be belonging to SC/ST/SEBC category of Odisha by birth are required to submit copy of the relevant Caste Certificate issued by the competent authority in the prescribed form.
- ii. Candidates of SEBC category (Non-Creamy Layer) must submit copy of SEBC certificate issued by the competent authority not more than 03(three) years before the date of submission of online application form.
- iii. Women candidates belonging to SC/ST/SEBC by birth are required to submit Caste certificate showing "daughter of"
Caste certificates by virtue of marriage (i.e. showing "wife of") are not acceptable and liable for rejection.
- iv. OBC certificates shall not be accepted in lieu of SEBC certificates.
- v. Community (Caste status) once mentioned by the candidates shall not be changed under any circumstances.

CERTIFICATE ABOUT CONDUCT AND CHARACTER
(To be issued by a Gazetted Officer)

I certify that Sri _____
S/o _____, At _____,
P.O.- _____, Dist. _____ is personally known
to me for the last _____ years (minimum 03 Years) and to the best of my
knowledge and belief he bears a good moral character. I wish him all success in
his life.

Signed at _____ (Place)

Dated _____

SIGNATURE WITH SEAL OF GOVERNMENT GAZETTED OFFICER
Name and Official Address to be legible written or typed

Self Declaration for Verification of Criminal Antecedent
(To be produced at the time of Document verification)

I Smt./Sri/Ms. _____ Daughter/Son of _____ age (as per advertisement) _____ years _____ months _____ Days, Caste (ST/SC/SEBC) _____ Resident of Village _____ P.O. _____ P.S. _____ Town (NAC / Municipality/ Municipal Corporation) _____ Tahasil _____ District _____, Odisha, PIN code _____ do hereby declare that there is no criminal antecedents/case against me in any police station. If at any stage it will be detected later, I will be liable for action as per law and all the benefits, if any availed by me, shall be summarily withdrawn.

Date _____

Place _____

Signature of the applicant

(Name of the applicant)